



Virtual Office – MFA Verification Enrollment

Step 1 – Register User

The screenshot shows the 'Employee Login' form. At the top, there are logos for Admiral Security Services, Red Coats, PEEL Properties, and Datawatch Systems. The form has two input fields: 'Email or Phone:' and 'Password:'. Below these are 'Login' and 'Close' buttons. A yellow highlight is on the 'Register User' link, and 'Retrieve Password' is also visible.

Step 2 – Add last name(s), Last four (4) numbers of your SSN, and Year of Birth. Then click next.

The screenshot shows the 'Register User' form. The 'Last Name' field contains 'Rodriguez Perez', the 'Last 4 SSN' field contains '****', and the 'Year of Birth' field contains '1989'. A yellow highlight is on the 'Next' button.



Step 3 – Add personal email address, personal phone number (only numbers), and new password. Then click Save.

A screenshot of a web application interface. At the top, it features the same four logos as the first image. Below the logos is a dark blue header box with the text 'Register Employee Detail'. The form contains four input fields: 'Email:' with the value 'martinez@hotmail.com', 'Phone:' with the value '202-000-0000', 'New Password:' with a masked password '*****', and 'Confirm New Password:' with a masked password '*****'. At the bottom of the form are two buttons: 'Save' and 'Cancel'.

Step 4 – You are ready to log in! Enter email address or phone number and password. Then click Log in.

A screenshot of a web application interface. At the top, it features the same four logos as the previous images. Below the logos is a dark blue header box with the text 'Employee Login'. The form contains two input fields: 'Email or Phone:' with the value '202-000-0000' and 'Password:' with a masked password '*****'. At the bottom of the form are two buttons: 'Login' and 'Close'. Below the buttons are two links: 'Register User' and 'Retrieve Password'.



Step 5 – Select email or phone number to receive your verification code, send code, and verify.

A screenshot of a mobile application interface for Multi-Factor Authentication (MFA). At the top, it features the same four logos as the banner above: Admiral Security Services, Red Coats, Peel Properties, and Datawatch Systems. Below the logos is a dark blue panel with the title 'MFA'. There are two radio button options: 'Send to ma****ez@ho****.com' (which is selected) and 'Send to ****0000'. Below these options is a yellow 'Send code' button. Underneath is a 'Code:' label followed by a white input field with a yellow border. At the bottom of the panel is a yellow 'Verify' button.